Glasgow Kelvin College

Board of Management

Finance and Resources Committee

Minute

Minute of the meeting held at 5pm on Wednesday, 27 May 2026, Boardroom 129a/b, Springburn Campus.

1. Sederunt

Steven Caldwell, Vice Chair (Acting as Chair)
Ian Patrick
Joanna Campbell, Principal and CEO
Dr. Marion Allison
Maria Bradshaw

In attendance:
Michelle Brand, Secretary to the Board of Management
Jeanette Evans, Vice Principal - Resources and Corporate Development
Lisa Clark, Assistant Principal - Estates, Corporate Planning and Governance
Alan Carr, Head of Finance
Jason Quinn, Assistant Principal - Digital and Information Services
Abi Mawhirt, Organisational Development Manager
Doreen Shiels, Assistant Principal - People and Culture
Michael Lacy, Minute taker

2. Apologies

Apologies were received from Martin Booth and John McBride.

3. Terms of Reference

Finance & Resources Terms of Reference

The meeting was quorate with 4 non-executive members in attendance.

4. Declarations of Interest and Connection

a) Interest
b) Connection

There were no declarations of interest declared; connections are not minuted. The Chair reminded members they could declare an interest during the meeting.

5. Minute of the Previous Meeting held on 10 March 2026

Members accepted the minute as an accurate record of the business conducted at the meeting held on 10 March 2026.

6. a) Matters Arising from the Previous Meeting held on 10 March 2026

The Chair highlighted that there was only one open item within matters arising which was noted on the Finance and Resources Committee Action Log.

I Patrick asked about an issue raised at the previous meeting, within the Estates and Capital update, which informed members about recent cases of vandalism at Springburn Campus. He asked how cases like this were approached with regards to student disciplinary procedures. He explained that conversations had taken place involving College staff, via the Learning and Teaching Committee and a view had been expressed that staff were not reporting some of these cases. I Patrick asked for some further clarity around the explanation of J Evan's wish to deliver a more 'positive message' to students, opposed to a negative one, as was discussed at the previous committee meeting. I Patrick felt that it would not be suitable to appear too permissive around such incidents when dealing with students found to have committed such offenses. He went on to point out that Estates had employed a new person to deal with these ongoing issues. He felt that a stronger response was warranted and asked J Evans for further details of her view.

J Evans replied to explain that there are posters up around campus aimed at the small proportion of students who would carry out any incidents of vandalism. She went to say that there had been a wide-ranging meeting held recently which included: representatives from HR, L Clark. J Clarke and a student association representative to create proper options to deal with this issue.

I Patrick replied to state that this was a more operational matter than one for the board and expressed approval with the aforementioned meeting referred to by J Evans.

L Clark added that a joinery technician recently left employment of the College which created an opportunity to employee someone who can do both joinery and plumbing work; this would ultimately achieve savings on external costs for that plumbing related repair work.

b) Action Log
Finance and Resources Committee Action Log as of May 2026.

Members noted the content of the Action log and good progress made. One item was noted as still being "live" and J Evans explained that this would be attended to later in the calendar year.

<u>Items for Approval/Endorsement</u>

7. Finance Report - NOT IN THE PUBLIC DOMAIN
Report by Vice Principal Resources and Corporate Development and Head of

Finance

The Vice Principal - Resources and Corporate Development spoke to the contents of the report.

J Evans highlighted some key points for members:

- The management accounts shown are to the end of April 2026, which include the Q3 forecast.
- The College had a managed deficit of £196K. The reason for this was due to an uplift in the established Voluntary Severance (VS) costs. Without that increase in VS costs, a small surplus would have be noticed. This increase is factored into the forecast, at this time of year. Other movements in finances are highlighted in the report, which are explained in detail.
- The College is in line for our cash target.
- With regards to the student support funds, the College will have sufficient funds remaining in that financial line to complete the rest of the year.
- A review of non-pay related spend is attached at appendix 1.
- Annual procurement report provides a breakdown of that non-pay related spend. The College managed to reduce this spend by £300-£400k. An SSJ analysis took place.
- The mid-year return is aligned for the Q2 forecast.
- There are nine colleges in the sector using ETIO for performance benchmarking. The College is attempting to fully understand and appreciate these benchmarks, with this being our first year being involved. The team understands that the benchmarks will normalise, but it may prove challenging when using economies of scale. By year 2 and 3, the College expects to start to see some interesting points. J Evans explained that she had spent a day with other colleges in order to check comparables. She then asked if the members had any questions.

The Chair pointed out that the increase in VS costs will bring inevitable cost savings in return. J Evans added that the remuneration committee met in December 2025 to discuss some of these figures. She explained that the College is within £15k of the 2026-27 target for VS savings, whilst also managing the 2030 increases required.
I Patrick commented that VS was purely about achieving savings. He understands why the figures are 8-13% higher than planned. He then noted that with a different type of VS, that it needs to come through to the board, where the aim is different. He was concerned that the College might face issues around VS and how we cover ourselves. He agreed that this issue was not for this committee but that it might be useful to highlight this for the board.

J Campbell confirmed that this will be highlighted to the Board of Management.

J Evans finished by saying that even though the College costs were higher, the required savings were still achieved.

The Chair thanked individuals for the useful details and context they had provided.

Members of the Finance and Resources Committee agreed to:

i) note the Quarter 3 Forecast;
ii) note the actual financial performance for 9 months of the year reflected in the Management Accounts to 30 April 2026;
iii) note the College Debt position at 30 April 2026;
iv) note the Student Funding position at 13 May 2026;
v) note the activities of the Glasgow Region Student Funding Group;
vi) note the Procurement update and the Non-Pay Spend Review at **Appendix 1**;
vii) note the MYR and **Appendix 2** and that it was submitted by the 27 March 2026 deadline;
viii) note the current benchmarking activity supported by ETIO; and
ix) note the Projected Cash Flow to 31 July 2026 as at 30 April 2026.

8. Draft Five-Year Budgets 2026-31 – NOT IN THE PUBLIC DOMAIN
Report by Vice Principal Resources and Corporate Development and Head of Finance

The Vice Principal - Resources and Corporate Development spoke to the contents of the report.

J Evans wished to highlight a few key messages from the report to members:

- Balanced budgets have been completed as expected with an increase of £2.3M. She added that the College used to move capital into the revenue budget but that was not done this time.
- Income streams the College has lost.
- Workforce 2030 was presented to members in December 2025, where J Evans explained that she was being frugal in her financial predictions, but the College actually achieved an increase in funding of 9.3%, which is positive.
- The College teams are looking at all new posts to see which ones can be fixed term, for example.
- There have been other challenges around loosing income. In response, new income growth packets have been added, which carry a 75% margin on those growth targets.
- Capital plan and cladding plan. The cladding forecast has been changed. The College have taken out making surpluses each year. Funding balance to the funding council. J Evans stated that she was confident that the College would not need to spend the originally suggested £8.2M to achieve project completion. She also stated that the College achieved the requested financial support for the cladding project and the brickwork/engineering project from the arm's length organisation earlier in the day.
- A slight uplift had been budgeted from the Scottish Funding Council to make sure pay rises are affordable i.e. the current scenario assumes flat cash next year, but the College has budgeted on the assumption of a modest uplift to cover pay rises.

I Patrick agreed with the paper and the assumed 2% uplift. He expects either scenarios 1 or 2 will come to fruition. He expressed concern over the publicised gap in Scottish Government finances and how that may impact the college sector in the near future.

J Evans agreed that being mindful of the current financial conditions in Scotland was prudent, when making budget assumptions for the future of the College.

M Bradshaw enquired about perceived confidence levels with the new income generation activity.

J Evans replied saying that there were a number of ideas alongside system improvements working. For example, the College could not recruit for 40 new courses without having something ready to deliver. She passed on that she felt quietly optimistic. She also explained that for the next meeting, she would look to bring new Assistant Principal, P Fagan to explain the growth agenda.

J Campbell added that P Fagan is spending time becoming familiar with all appropriate networks and attending various events and making strong connections. She noted that good work in relation to the rail company and international work.

The Chair raised one final point on this issue. He commented that the scenarios presented in this report are presumably driven by what the College team know. He felt that the grant predictions seemed sensible.

J Evans replied to point out that the reality is that colleges will enter into a deficit quickly if the Scottish Government returns to flat cash. She noted that our College was involved with a lot of work that was carried out with Colleges Scotland in this area.

Members of the Finance and Resources Committee agreed to:

i) note the contents of this report;
ii) note that the Board is required to set a break-even budget in cash terms;
iii) note that, based on the key assumptions detailed at section 2.2, the College is able to set a balanced budget for 2026/27 and for all of the four consecutive years up to 2030/31;
iv) note the risks and mitigating actions highlighted at section 9; and
v) endorse the draft five-year budgets for 2026-31 in order that these can be presented to the Board of Management for approval on 10 June 2026.

9. Review of Policies

a) ICT Acceptable Use Policy

Report by Assistant Principal - Digital and Information Systems

The Assistant Principal - Digital and Information Systems spoke to the contents of the report.

J Quinn explained to members that the previous update to this policy took place 3 years ago. He went on to explain that this updated version has a better structure than the last policy and was reduced in size by almost half, by removing unnecessary details. It

contains sections on AI, cloud-based services and an update to the section on National cyber security services. J Quinn described how the new policy was created i.e. consultation with staff, students and cyber experts at HEFESTIS all contributed to this improved version.

J Quinn pointed out that this policy update would normally be presented to this committee for approval but, due to the level of change, it will go to the full Board of Management for approval in June 2026.

I Patrick commented that he appreciated the updated policy.

The Chair commented on the known rate of change for AI, with many updates appearing every week. He enquired how the College would keep up with that level of change.

J Quinn replied to explain that the use of AI can be legitimate to use. If the ICT team were to call out any specific product, it may inadvertently restrain innovation. The ICT team are working to broaden this understanding to not prevent the utilisation of useful tools. The team have created a guidance to help with this. The guide shows distinctions in use with academic AI, staff AI, and explains where the tools are today and how the College can make use of them. This guidance will be updated as things develop.

The Chair commented on point 10.2 within the policy in relation to staff putting information into the public domain and asked if that should be caveated.

J Quinn replied to say that the guidance document mentioned covers this issue and he further stated that he will explain this fully in the paper he will prepare for the Board of Management meeting in June 2026. J Quinn gave some examples of where data is used and is considered to be a reasonable use of data. He stressed that it must be balanced, measured and ethical.

The Chair was grateful to hear this measured approach was being used.

J Quinn said he would be happy to think on this issue further in terms of data protection.

The Chair ended by saying that the College should not inhibit the use of AI but was wise to ensure the College's reputation was protected.

J Quinn added that before the policy goes to the board for approval, the ICT team will reflect on that further.

Members of the Finance and Resources Committee agreed to:

i) note the content of this report and its appendices.
ii) endorse the updated ICT Acceptable Use Policy at Appendix 1 for submission to the Board of Management for final approval.

b) Annual Health and Safety Policy Review
Report by Health and Safety Manager

The Assistant Principal Estates, Corporate Planning and Governance spoke to the contents of the report.

L Clark explained to members that this policy is reviewed annually each April. She further advised that this had been reviewed by the Health & Safety Committee. She wished to point out that there had only been a few minor changes as highlighted by the Health and Safety Manager, S Young.

The Chair asked members for approval, which was given.

J Evans posed a question to members i.e. if every policy needed to be presented to committee if there were only minor changes. The point was not to keep new information from the committee but to save time.

I Patrick agreed saying that changes to policies are important, but minor and reference was made to them being place on the Information section of the Board of Management agenda.

M Brand stated that the Terms of Reference need to align with practices, but this could be checked.

Members of the Finance and Resources Committee agreed to:

i) endorse the changes to the Health and Safety Policy attached at **Annex 1**; and
ii) note that this Policy will be for approval and signature at the next Board of Management meeting in June 2026.

10. College Supporting Strategies and Frameworks
a) People and Culture Strategy 2026-2030
b) Infrastructure Strategy 2026-2030
c) Finance & Growth Strategy 2026-2030
d) Strategic Enabler Framework – Digital Capabilities
e) Strategic Enabler Framework – Sustainability

Report by Vice Principal - Resources and Corporate Development and Assistant Principal Estates, Corporate Planning and Governance

The Vice Principal - Resources and Corporate Development spoke to the contents of the report.

The Chair asked if members had any questions having reviewed the supporting strategies.

I Patrick commented that he thought the People and Culture Strategy was good. He explained that the Finance and Growth strategy was more challenging to understand. The term “Contribution analysis” was particularly difficult to take in.

J Evans replied to explain that the “contribution” comes from the cost of model. It is built in the income. It describes the cost of contribution to the generation of additional income. It is based on the model; the team check if a new piece of work is making enough of a contribution to warrant our time and resources. It is not accurate to comment on straight profit when an additional income requires costs to help generate the income.

I Patrick replied that a little more explanation on the term “contribution” might help and he had not been familiar with this term during his tenure.

J Evans offered to speak a bit more on this explanation at the Board of Management meeting.

M Bradshaw commented that she appreciated the layout of the supporting strategies as the Strategic Objectives are clearly presented to the reader.

M Allison commented that she felt it was good to see the values that were presented in the supporting strategies.

The Chair confirmed that members were happy to approve.

Members of the Finance and Resources Committee agreed to:

i) note the content of this report;
ii) endorse the supporting strategies and enabler frameworks as per the appendices attached; and
iii) note that these supporting strategies and enabler frameworks will go to the Board of Management on 10 June 2026 for approval.

11. Procurement Strategy and Action Plan 2026-2030
Report by Vice Principal Resources and Corporate Development and Procurement Manager

The Vice Principal - Resources and Corporate Development spoke to the contents of the report.

J Evans explained that this strategy is similar to the one used before with the same basic structure but improved and also aligned with Workforce 2030. She pointed out the enabler contained within this new strategy around sustainability and a digital aspect is also included.

J Evans was happy to recommend this to committee for approval and added that the College receives a good service from APUC.

The Chair asked members for comments. No comments were made.

He then asked J Evans if the College uses APUC for everything and referred to some universities who have various processes.

J Quinn replied to say that he always goes through APUC and checks with Alice Ng, the College Procurement Manager.

J Evans added that APUC are very supportive and helpful. The College sometimes deviates, but we have a discussion about it before we do, and appropriate paperwork is completed with an explanation.

The Chair commented that this made sense.

J Evans continued to say that APUC help the College access other frameworks that may be of use.

Members of the Finance and Resources Committee agreed to:

i) note the contents of this report and its Appendix;
ii) endorse the Procurement Strategy and Action Plan 2026-30 included at **Appendix 1** to this report; and
iii) note that this Strategy will be presented to the Board in June for approval.

12. Fixed Asset Disposal / Write Off
Report by Assistant Principal Digital and Information Services

The Assistant Principal - Digital and Information Systems spoke to the contents of the report.

J Quinn made a request for approval to dispose of various listed ICT assets. All items are older than the standard agreed age for such equipment. He commented on the high turnover with the loaned equipment to students. He continued to describe a significant project that is anticipated to start soon to replace the College networking equipment. He hoped this would fall under summer works. He invited members questions.

M Bradshaw asked for clarity on what needs to come to the board standing committees for sign off. She asked if this process could be carried out at the executive level, as the costs listed are not significant.

J Quinn confirmed that end of life equipment is not expensive.

J Campbell commented that it would depend on delegated authority and what the terms of reference have the function listed under. This could be checked.

The Chair explained that he and J Evans had the same discussion. The example given was that a six-year-old laptop has no resale value and is part of the standard replacement of assets.

M Brand added that there will be work undertaken with the new Chair soon in regard to what comes to various committees going forward.

Members of the Finance and Resources Committee agreed to:

i) note the content of this report;
ii) approve the write-off of these pieces of equipment as listed in **Annex 1.**

Items for Discussion and Noting

13. Growth and Income Diversification Update
Report by Vice Principal Resources and Corporate Development/Chief Operating Officer

The Vice Principal - Resources and Corporate Development spoke to the contents of the report.

J Evans explained to members that this is a key strategic project. She wanted to highlight a few points to members:

- Collette Filippi supported this work in section 1 and 2.
- Point 2.4.2 discussed the costing model that J Evans was referring to.
- A final meeting has been arranged with Collette Filippi and P Fagan who will take over this work.
- The website will be linked to the new booking system. There will be a summer project for this work to be carried out. Lecturers have been asked to pilot this with courses. The College team have been asking relevant staff to develop materials for marketing on 40 courses so that when the new website is ready, the College can begin quickly.
- Section 3 contains the College activities on the maritime project.

J Evans then mentioned to members that the LPIFF project is not quite the same as the College's CLIK project, but it is UK money. P Fagan will look into this too. She then passed on the good news with the money recently being secured from Skills Development Scotland (SDS). It is only the second direct contract awarded for apprenticeships which may lead to more.

J Campbell added that the College have been asked to run a round table on rail training at the Scottish Government in September, which is a really positive request.

J Evans went on to explain that the College had been represented at many relevant events recently which were environments where we can engage with partners to work with us, such as CEED and many other engineering firms. The College is actively engaging with the Chamber of Commerce. The College was invited to join their delegation to China and A McGhee will uptake this invite. The cost to the College is £2k for flights and accommodation to be a part of this, which was felt to be money well

spent, as this is such a good opportunity. J Evans highlighted that Section 4 mentions a number of other ongoing initiatives. Effectively what the College is looking at is the non-SFC income.

I Patrick commented on the pilot course which are anticipated to run in the evenings and enquired in relation to the numbers involved.

J Evans replied that it would depend, but that the standard workshop would be for around 14-16 people at the most. She continued by saying that every course has been through a cost model, which leads to the understanding of the minimum numbers of participants required for the course to become cost effective. The College only currently run the City of Guilds courses. J Evans continued by explaining that the risk of advertising courses on the website too soon is that individuals will request a place before the delivery is properly established. J Evans discussed in detail the costing models considered. She noted the work involved in all of this and how this could lead the College to a very positive place.

The Chair asked about the Chinese partnerships mentioned and whether other colleges also do this.

J Campbell indicated that China is the largest market for qualifications from Scotland. When A McGhee returns from the trip to China, the College needs to evaluate what possible opportunities might be coming that we need to prepare for. J Campbell continued to mention the UK trade deal with India. The College needs to understand the opportunity and the possible return on investment; these will be discussed with the Board of Management.

Members of the Finance and Resources Committee agreed to note the content of this report.

14. People and Culture Services Update
Report by Assistant Principal People and Culture

The Assistant Principal People and Culture spoke to the contents of the report.
D Shiels advised that this is a comprehensive paper. It includes details on pay negotiations. She continued to explain that the local consultation had two key areas i.e. voluntary severance (VS) and Workforce 2030. D Shiels continued by noting that the team were seeing an improvement in absence. 4.2% is a reduction. The College was saving on associated costs too. Section 4, which covers the areas of quality and inclusion, the HR team are working on a draft action plan just now. Her final note was to say that external partnerships were working well. She then invited questions from members.

M Bradshaw asked what insight the team had for the reduction to absence percentages.

D Shiels replied by stating that the team were being more proactive with managers, but that long term absence has improved to help reduce that figure.

J Quinn added that there has been regular monitoring by the SLT too.

I Patrick referred to an error in the figures presented in the paper i.e. 17.54 should be 7.54.

J Evans replied to confirm that there were 20 applicants, 11 FTE.

Members of the Finance and Resources Committee agreed to note the contents of this report.

15. Engagement and Feedback Report on L&M Framework and OD Projects Report by Organisational Development Manager

The Organisational Development Manager spoke to the contents of the report.

A Mawhirt presented on OD projects update, as attached. She explained that she had been in post since early February this year. She talked members through the slides of her presentation. Some highlights noted from her presentation include:

- The priority areas of work since she started, included dealing with staff and the management framework.
- How staff connect/how matters feel – this is important to make sure it works for staff at Kelvin.
- Face to face sessions to meet with staff. A lot of feedback via Microsoft form and in session feedback. 29% staff feedback showing consistent themes. She worked with SLT on these themes.
- Staff have a strong values alignment, which is that we are here for students and all work is towards student support.
- 5 key themes were noted. Induction was interlinked with how we manage people. Communications and alignment, where staff find support when needed.
- Really clear shared intentions. Staff and SLT are looking for consistent people management.
- Draft framework is being developed.
- Trade Unions (TU) are engaged with and getting their feedback on it. Feedback with managers is due next week then out to all staff.
- With regards to induction and PDR, this is going through process mapping with the HR team.
- Resources and the need to create repositories where information can be stored and accessed as required.
- Insights tool, in terms of psychometric testing.
-

M Bradshaw commented that she felt this was a brilliant presentation. She then asked what the biggest challenge was.

A Mawhirt replied saying that culture change was the biggest challenge. There is a real job ahead to reinforce behaviours and actions. Values are clear in what we are looking for which includes challenging each other and considering levels of transparency etc.

This is being started with the senior team so that this group are comfortable before this is rolled out to other teams.

M Bradshaw asked if culture mapping had also been done. A Mawhirt replied that it had.

J Campbell commented to members that D Shiels and A Mawhirt have done amazing work on this. Focussing on the senior team first, which will take place in June 2026. She went on to explain that she would write to every participant in September to make sure they are equipped to take part fully.

M Bradshaw commented that it was great to see leadership team role modelling.

J Evans offered that this is the right time for this to take place too and the College is fortunate to be in a very different place than it was 4 years ago.

I Patrik highlighted that the presentation talked about aspiration. He then asked how the team are going to get the aspirational people and had those people already been identified.

A Mawhirt replied by explaining that the team were updating PDR with a more holistic approach to upskill middle managers. In the first instance these people would be asked to self-identify.

I Patrick asked what the opportunities were.

A Mawhirt replied that feedback on the structure would be an opportunity. The College has a lot of long serving staff. The team are confident to upskill staff across campuses.

D Shiels mentioned that if our staff go to other colleges, they often come back later so it is a further investment to ensure they develop.

The Chair commented on the figure of 29% engagement of staff and asked could all 100% of staff have contributed.

A Mawhirt replied yes, it relates to all staff possible.

The Chair replied to ask if managers should have pushed this further to achieve a higher figure of staff engagement than 29%.

A Mawhirt explained that for this round, the focus is on leadership and management as staff know how this works. The framework will be discussed with them first, to cover any concerns and discussed as required. It will then be opened to staff to involve them. The target audience was managers first.

The Chair thanked A Mawhirt and explained that members were happy to note the contents of the report.

Members of the Finance and Resources Committee agreed to note the contents of this report.

16. Estates and Capital Update Report
Report by Assistant Principal Estates, Corporate Planning and Governance and Head of Facilities and Environmental Sustainability

The Assistant Principal Estates, Corporate Planning and Governance spoke to the contents of the report.
L Clark highlighted a few points for members, such as:

- The full report for capital expenditure over 2025/26 - complete.
- The new Capital Plan for 26/27 is in appendix 2.
- CCTV and alarm tenders have been returned. This work is progressing.
- Estates work ongoing.
- Pre-planning application with Glasgow City Council (GCC) for the cladding project has been completed with a positive response from Glasgow City Council. Photos of what the college may look like with new cladding was shown in the report.
- The Astute fire survey went on to the Scottish Fire and Rescue Service (SFRS); this has led to a visit by the SFRS with some recommendations being received which will be worked through.
- Water ingress again in the Springburn Campus games hall. The source of this water is unknown at present.
- The pest control issue – the College has movement cameras installed to monitor underfloor movement so areas can be targeted accordingly.
-

L Clark invited any member questions.

M Bradshaw commented that the cladding photographs look great and that it could be viewed as creating an opportunity for the College.

The Chair asked about the games hall. If the damage caused is covered by insurance, will they cover the College for using other areas.

J Evans replied that they would cover all work required to repair the floor apart from what caused the flood in the first place.

The Chair asked if the games hall tanking system was obsolete.

L Clark replied to confirm that the tanking was done in 2016 and is under warranty. She added that the previous tanking work was a thorough job and cost just under £1M to complete.

Members of the Finance & Resources Committee agreed to note the contents of this report, link and annexes.

17. Environmental and Sustainability Update

Report by Assistant Principal Estates, Corporate Planning and Governance Head of Facilities and Environmental Sustainability and Environmental Sustainability Manager

The Assistant Principal Estates, Corporate Planning and Governance spoke to the contents of the report.

L Clark explained this update was the work of Sarah Shea and it is really detailed across the College. L Clark explained that Sarah Shea had been appointed to EAUC Advisory Group. L Clark then highlighted a couple of noteworthy points, such as:

- The cycling grant received of £5,100 from Cycling UK;
- The Green Gown Award submission which is being prepared which will focus on the student engagement category.

L Clark commented that it is an extensive report and that she was happy to take questions.

I Patrick said he was happy to note the huge contribution made to the College by Sarah Shea. He added that the College is fortunate enough to get a lot from all she does.

Members of the Finance and Resources Committee agreed to note the contents of this report.

18. Health and Safety Update
Report by Health and Safety Manager

The Assistant Principal Estates, Corporate Planning and Governance spoke to the contents of the report.

L Clark explained to members the running totals for the academic year (AY). She went on to refer to a couple of points contained within the update such as a dust survey being carried out in relation to the welding area.

Members of the Finance and Resources Committee agreed to note the contents of this report.

19. Annual Review: Risk Management Update and College Strategic Risk Register
Report by Vice Principal Resources and Corporate Development and Assistant Principal Estates, Corporate Planning and Governance

The Vice Principal - Resources and Corporate Development spoke to the contents of the report.

L Clark explained that the annual review has been through other standing committees and will be presented to the Board of Management in June 2026. She added that the anti-fraud and anti-corruption course had been sent to all staff. L Clark went on to highlight that there is a newsletter on cladding updates, which will be a regular update

provided to staff stored in an area on the Intranet. She mentioned progress with the cladding matter and the risk register in regard to this matter.

Members of the Finance and Resources Committee agreed to:

i) note the content of this report, appendices and links.

Items for Information

20. Audit Scotland Reports

a) Technical Bulletin 2026.1

Approved Minutes

b) Health and Safety Committee – 11 February 2026

c) Risk Management Committee – 20 January 2026

Members of the Finance and Resources Committee agreed to note the approved minutes.

21. Impact and Consequences

Impact on Students – Student impact to be considered as a consequence of the consideration of the above agenda

Members agreed that no new impact on students had arisen as a consequence of the business conducted at the meeting held on 27 May 2026.

Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda

Members agreed that no risk management issues had arisen as a consequence of the business conducted at the meeting held on 27 May 2026.

Equality Management – Equality Issues to be considered as a consequence of the consideration of the above agenda

Members agreed that no equality management issues had arisen as a consequence of the business conducted at the meeting held on 27 May 2026.

Data Protection – Data Protection Issues to be considered as a consequence of the consideration of the above agenda

Members agreed that no data protection issues had arisen as a consequence of the business conducted at the meeting held on 27 May 2026.

Environmental and Sustainability – Environmental and Sustainability Issues to be considered as a consequence of the consideration of the above agenda

Members agreed that no environmental and sustainability issues had arisen as a consequence of the business conducted at the meeting held on 27 May 2026.

22. Closure

The meeting closed at 6.36pm. The Chair thanked everyone for their contributions and explained that the next meeting hasn't been arranged yet. M Brand explained that a date would be arranged and communicated out to members shortly,

23. Committee Focus Group Self-Evaluation - Members Only Session

24. Date of Next Meeting

Academic Session 2026/27 – Date TBC

MW/LC May 2026